

**Minutes of the Annual General Meeting of the Port Macquarie Surf Life Saving Club Inc. held via Zoom meeting, Saturday September 4, 2021.**

**Meeting opened at 2:05pm by current President, Rick Rolff.**

**ATTENDANCE:**

Attendance sheet attached.

**APOLOGIES (AND PROXIES):**

Apologies: Bill Amy, Peter Fox, Jamie Harrison, Max Banes.

Proxies: Nil

Ballot papers received by 20 members who did not attend and/or did not log into the zoom meeting

**Acceptance of Previous AGM minutes held 23 August 2020**

That the minutes of the last AGM held 23/08/2020 be accepted as a fair and reasonable record of the meeting.

Moved: Trevor Franklin

Second: Robert McCue

Carried.

Business arising from minutes of the last AGM: Nil

**Reports**

The following reports were presented to the meeting and included in the Club's Annual Report of the 2020/2021 season.

**Presidents Report**

Moved: Trevor Franklin

Second: Marie McKenzie

**Treasurers Report**

Moved: Marie McKenzie

Second: Benjamin Wehlow

**JAC Report**

Moved: Robert Oakeshott

Second: Paula Stone

**Club Captain Report**

Moved: Paula Stone

Second: Danny Suitor

**CTO Report**

Moved: Anni Yaringa

Second: Paula Stone

**Competition Report**

Moved: Leanne Hatherly

Second: Marie McKenzie

### **Cadets Report**

Moved: Leanne Hatherley

Second: Mark Strachan

All reports were received and carried.

### **Financial Report and Accounts**

The Audited Financial Report and Accounts for the year ended 31 May 2021 having been circulated to members the following motion was put to the meeting:

“That the Annual Financial Report for year ended 31 May 2021 and the Auditors Report thereon be accepted”

Moved: Maree Mackenzie

Second: Kim Rayner

Carried

### **Election of President for 2021/2022 Season**

Rick Rolff declared all positions vacant and called on Life Member, Ken Wilson to chair the meeting for the election of Patron and President:

#### **Patron**

Moved: Rick Rolff that Peter Besseling be elected as Patron.

Second: Anni Yaringa

Carried

#### **President:**

One written nomination was received: Paula Stone

Nominated: Leanne Hatherly

Second: Philip Hatherly

Carried

Paula Stone was elected the chair for the election of the remaining Committee positions.

Paula Stone made special mention to personally thank Rick Rolff and the committee for their contribution and we are indebted to you. Rick in your roles over the past 8 years (President past 6 years and Vice President for 2 years) you have left the club in fantastic condition. Thank you.

Paula also read out a letter from Max Banes dated 2/9/21 and sent to the Secretary of the Port Macquarie Surf Life Saving Club. Commenting on Rick and his Committee for the great job they have done over the past few seasons. In my 54 years as a member, I have never seen the club in a better financial position.

## **Election of Management Committee for 2021/2022 Season**

### **Vice President:**

One written nomination was received: Trevor Franklin  
Nominated: Rick Rolff  
Second: Marie McKenzie  
Carried

### **Secretary:**

One written nomination was received: Andrew Sinclair  
Nominated: Hayley McGrath  
Second: Brian Hamel  
Carried

### **Treasurer:**

One written nomination was received: Maree Mackenzie  
Nominated: Trevor Franklin  
Second: Rick Rolff  
Carried

### **Club Captain:**

One nomination was received: Rob McCue  
Nominated: Terry Mawer  
Second: Glen Hilton  
Carried

### **Chief Training Officer:**

One nomination was received: James Wootton  
Nominated: Peter Fox  
Second: Trevor Franklin  
Carried

### **Junior Activities Chairperson:**

Rob Oakeshott was elected as Chairperson by the Junior Activities Sub Committee and was endorsed by the meeting.  
Carried

Rob noted - he will provide a full list of the JASC committee positions to be elected at the next committee meeting

### **Competition Officer:**

Two written nominations were received: Leanne Hatherly and Sarah-Jane Oakeshott  
Ballot votes were tallied and Sarah-Jane Oakeshott received the majority of votes  
Nominated: N/A  
Second: N/A  
Carried

**Legal & Regulatory Officer:**

Paula Stone requested nominations from the floor.

No nominations were received & position carried over to next Committee meeting.

**Gear & Maintenance Officer:**

One nomination was received: Jeff Polverino

Nominated: Terry Mawer

Second: Trevor Franklin

Carried

**Publicity Officer:**

Two written nominations were received: Terry Mawer and Hayley McGrath

Ballot votes were tallied and Hayley McGrath received the majority of votes

Nominated: N/A

Second: N/A

Carried

**Non Regulatory Positions****Board & Ski Captain:**

Two written nominations were received: Paula Stone and Jeff Polverino

Paula Stone requested the position be carried over and discussed at the next Committee meeting.

**Cadet Supervisor:**

Two written nominations were received: Emily Davidson and Brian Hamel

Paula Stone requested the position be carried over and discussed at the next Committee meeting.

**IRB Captain:**

One written nomination received: Danny Suitor

Nominated: Trevor Franklin

Second: Paula Stone

Carried

**Sponsorship & Grants Manager:**

One written nomination received: Peter Fox

Nominated: Trevor Franklin

Second: Rick Rolff

Carried

**Hall Hiring & Catering Manager**

No written nomination received: Vacant

Paula Stone requested nominations from the floor.

No nominations were received & position carried over to next Committee meeting.

**Vice Club Captain:**

No written nomination received: Vacant  
Paula Stone requested nominations from the floor.  
Anni Yaringa expressed interest in taking on the role  
Nominated: Rob McCue  
Second: Rick Rolff  
Carried

**Registrar:**

One written nomination received: Sandy Menzies  
Nominated: Leanne Hatherly  
Second: Trevor Franklin  
Carried

**Gym Manager:**

One written nomination received: James Turnham  
Nominated: Trevor Franklin  
Second: Rick Rolff  
Carried

**First Aid Officer:**

No written nomination received: Vacant  
Paula Stone requested nominations from the floor.  
Trevor Franklin raised we should check with James O'Brien as he indicated he would like to continue in the role this season. Trevor will follow up with James and advise.  
No nominations were received & position carried over to next Committee meeting.

**Boat Captain**

One written nomination received: Rick Rolff  
Nominated: Marie McKenzie  
Second: Trevor Franklin  
Carried

**Head Coach**

One written nomination received: Andrew Sinclair  
Nominated: Hayley McGrath  
Second: Brian Hamel  
Carried

**Website Manager:**

One written nomination received: Terry Mawer  
Nominated: Bob Emery  
Second: Ted Giblin  
Carried

### **Covid-19 Safety Officer**

No written nomination received: Vacant

Paula Stone requested nominations from the floor.

James Wootton expressed interest in carrying on in the role

Nominated: Trevor Franklin

Second: Rick Rolff

Carried

### **Assistant Treasurer:**

No written nomination received: Vacant

Paula Stone requested nominations from the floor.

No nominations were received & position carried over to next Committee meeting.

### **Affiliations and Signatories**

Motion

A meeting was conducted on the 23/8/21 by Rick Rolff, Trevor Franklin and Maree McKenzie, that Port Macquarie Surf Life Saving Club affiliates with SLS Mid North Coast, SLS NSW and SLS Australia and adheres to all rules and regulations of these organisations for the 2021/22 season

Moved: Trevor Franklin

Second: Maree McKenzie

Carried

Motion

That the Signatories to the Club's accounts be the incoming President, Secretary, Treasurer, Assistant Treasurer and Club Captain.

Moved: Kim Rayner

Second: Ken Wilson

Carried

### **Disciplinary Committee**

Nominations were called for (2) available positions received:

Three nominations were received from the floor: Rick Rolff, Anni Yaringa and Kim Rayner

Nominated: Trevor Franklin

Second: Rob McCue

Carried

**General Business:**

Rick Rolff raised the several club members included Rob McCue and Dr Murray Schofield have been working on a vaccination hub to be conducted at the club on the 18/9/21. Finalising plan for initial 200 Pfizer vaccines to be administered firstly to any fully paid up members and then any excess vaccines to be available to potentially other branch clubs – Tacking Point, Bonny Hills etc. More vaccines will be available in future weeks and be applied at future dates to be determined.

Potential for junior members to be vaccinated - once further legal advice is received. Rob stated this is a fantastic initiative.

Rick advised club members may not be able to patrol if they have not been vaccinated

Overview of vaccination process: Members will need to register, conduct a briefing, nurses to administer in club hall, wait for 15mins for no side effects and then exit via back door.

Anni Yaringa raised issue of when was last time that our Constitution was reviewed – potential last in 2007. Anni would like to be involved in the review. Kim Rayner advised new documents to be provided by SLS NSW very shortly.

Ken Wilson – life members recognition

When life members represent club they only have a badge

Only a few life members have a jacket. Discuss at next meeting what is the appropriate apparel for all life members

Paula Stone advised to move item to next committee meeting

Ken advised at last AGM that life members receive a jacket, however no one has come forward to receive one.

**Paula Stone declared the meeting closed at 2:40pm**

## **AGM Attendance Sheet**

Adam Matthew

Amanda Higginson

Andrew Sinclair

Anni Yaringa

Ben Wehlow

Bob Emery

Brain Hamel

Frederick Middleton

Hayley McGrath

Jeff Polverino

Kathy Moloney

Ken Wilson

Kim Rayner

Leanne Hatherly

Maree Mackenzie

Mark Strachan

Nikki Stafford

Paula Stone

Philip Hatherly

Richard Hewens

Rick Rolff

Robert McCue

Robert Oakeshott

Sandy Menzies

Sarah-Jane Oakeshott

Trevor Franklin

James Wootton

Hugh Mackay

Murray Schofield

Danny Sutor

Doug Menzies

Jessica Hamel

Matt Moloney

Emily Moloney