



Port Macquarie Surf Life Saving Club Inc.

Minutes of the Annual General Meeting held on 24 August 2025 at Port Macquarie Surf Life Saving Club, 35 Tuppeny Rd Port Macquarie and commencing at 2.08pm.

Attendees: Doug Menzies, Sandy Menzies, Terry Mula Stone, Bronwyn Hiles, Bill Amy, Kim Rayner, Melinda Cockshutt, Ken Wilson, Mark Strachan, Lindsay Moller, Fred Middleton, Rick Rolff, Debra Bartlett, Ryan Kelly, James Wootton, Karl Woodward, Jake Little, Rex O'Rourke, Trevor Franklin, Chris Jecs, Chris Walker, Emma Walker, Lauren McAllister, Hugh Mackay, Sara-Jane Oakeshott, Rob Oakeshott, Anthony Hilkemijer

Apologies: Maree Mackenzie, Matthew Field, Hayley McGrath, Larry Brook, Julie Brook, Luke Morris

Welcome – Paula Stone

Paula welcomed everyone to the AGM for SLSNSW's Club of the year. Life Members who were present were also welcomed.

Acknowledgement of Country

Paula Stone

A minute's silence to honour our lost members and fellow lifesavers.

Confirmation of the Minutes of the Annual General Meeting 2024

Motion: The Minutes of the Annual General Meeting held on 18/08/2024 be accepted as a true and correct record of the meeting.

Moved: Kim Rayner

Seconded: Rick Rolff

Carried

Business Arising from the previous minutes of the AGM

No business

Confirmation of the Minutes of the Special General Meeting to update the Constitution

Motion: The Minutes of the Special General Meeting held on 29/06/2025 be accepted as a true and correct record of the meeting.

Moved: Doug Menzies

Seconded: Trevor Franklin

Carried

Business Arising from the previous minutes of the SGM

No business



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President's Welcome and summary of the season

I need to let this meeting know that I mis-read our new Constitution's rule of paying fees two business days prior to this meeting, however I paid them two days prior but they were not 2 Business Days.

As such my nomination for President will not be able to be verified at this meeting and will need to be dealt with by the new Board as a Casual vacancy. My nomination was valid, however the late payment of my fees precludes me from being appointed at today's meeting.

The Board will meet to appoint a President under the 'Casual Vacancy' provisions of the Constitution.

With this information and the meeting's permission we would like to amend the Order of the Agenda slightly to facilitate the rest of the meeting by moving the 'Election of Office Bearers' to the last Item of Business before 'General Business', noting that there has been no Items of General Business duly requested.

Hon. Treasurer's Report and Financial Statements for the 2024/2025 season

Our Treasurer is on leave. Report and financial statements were presented as is. Any questions to be directed to the Treasurer on her return

Motion: the Financial Report for the 2024/25 season be accepted

Moved: Sandy Menzies

Seconded: Terry Mawer

Carried

Adoption of the Annual Report

Motion: the Annual Report for 2024/2025 be adopted in full

Moved: Sara Jane Oakeshott

Seconded: Terry Mawer

Carried

Appointment of Auditor

Motion: That PDD Advisory Group be appointed as our Auditor

Moved: Laurenn McAllister

Seconded: Doug Menzies

Carried

Appointment of Honorary Legal Officer

Motion: Patrick Donovan is again appointed as out Honorary Legal Officer

Moved: Chris Jecs

Seconded: Rick Rolf.

Carried



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Presentation of Service awards.

National Medals

National Medals recognise our members who have completed in excess of 30 hours of patrol annually over 15 years.

- Norman Kobelke
- Jamie Harrison

Neither were available to receive their awards.

15 Years Patrol Service

- Robert Oakeshott

60 Years Long Service

- Hughie Mackay

10 Year National Patrol Service

- Anthony Hilkemeijer

Notice of Motion for Affiliation to SLSA

It is recommended that affiliation be sought for the 2025-2026 season with Surf Life Saving Mid North Coast Inc. (The Branch) and Surf Life Saving NSW. Further that the Articles, Constitution, By-laws, Regulations and Resolutions, together with the awards and equipment of The Branch, Surf Life Saving NSW, and Surf Life Saving Australia Limited, be accepted without reservation.

Proposed: Paula Stone

Seconded: Sandy Menzies

Carried

Election of Office Bearers

Paula Stone declared all positions vacant and asked SLSMNC Director of Administration Doug Menzies to conduct the election.

There was only one nomination for Board positions, and these positions were endorsed by the meeting.

Vice-President: Rick Rolff

Director of Administration: Sandy Menzies

Director of Finance: Marie Mackenzie

Director of Lifesaving: Sara-Jane Oakeshott

Director of Junior Activities: Ben McEntyre



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Director of Surf Sports: Debra Bartlett

Director of Education: James Wootton

Director of Member Services - vacant

Director of Communications, Marketing and Media: Haley McGrath

Positions of President and Director of Member Services will be filled as casual vacancies by the Board.

Other Presentations.

Club person of the year Chris Walker and President's award winner Melinda Cockshutt were presented their awards as they were not able to be at the Presentation dinner.

General Business of an urgent nature only

No business raised.

Meeting Closure

There being no further business the meeting closed at 2.24pm.